



CONSTITUTION & BY-LAWS –EAST SIDE LITTLE LEAGUE

October 27, 2025 – This Constitution and By-Laws shall take the place of and supercede the previous Constitution dated July 28, 2008 and all amendments thereto.

ARTICLE I – LEAGUE NAME

The name of this organization shall be The East Side Little League of West Chester, PA, Incorporated. Hereinafter, this organization shall be referred to as The League.

ARTICLE II – OBJECTIVE

1. Section 1. Mission.
 - a. The objective of The League shall be to implant firmly in the boys and girls of the community the ideas of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.
 - b. The objective will be achieved by providing supervised, competitive baseball games (consistent with recommendations of Little League Baseball International). The supervisors shall bear in mind the attainment of exceptional athletic skill or the winning of games is secondary and that the molding of future citizens is of prime importance.
2. Section 2. Non-Profit Organization.
 - a. In accordance with Section 501-(c)-(3) of the federal Internal Revenue Code, The East Side Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual, no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III – MEMBERSHIP

1. Section 1. Eligibility.
 - a. Any person sincerely interested in active participation to effect the objective of The League may apply to become a member as set forth in ARTICLE III, Section 2.
2. Section 2. Classes - There shall be the following classes of Members within The League:
 - a. Player Member - Any player candidate meeting the requirements of Little League Regulation IV and who resides within the authorized boundaries of The League stated in Article IXA, shall be eligible to compete for participation but shall have no rights, duties, or obligations in the management or the property of The League.
 - b. Player Parent/Guardian Member - any parents or guardians of a registered player will be eligible to partake in meetings, coach, volunteer, run for any board positions and vote in any election as stipulated herein thereafter.
 - c. Regular Members - All Executive officers, Board members, committee members, managers, coaches, voluntary umpires verified by the Umpire in Chief, parents or guardians of a registered player, meeting the requirements in Article III, Section 2(A) or other elected and/or appointed officials are considered to be regular members of The League. All regular members tenure will be:

- i. the duration of their elected period or appointment.
 - ii. for any period the member is carrying out his/her duties and responsibilities to The League.
 - iii. the duration the individual has a child actively participating within The League.
- d. Honorary Members - Any person may be elected as Honorary Member by the unanimous vote of all the Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management of the property of The League.
- e. The Secretary shall maintain the role of Regular Membership to qualify voting members. The list of all voting members will be submitted to the election chairperson for verification of qualified voters.
- f. Any Individual not covered under Section 2 (C) desiring to make a contribution to The League and desiring to become a regular member of The League shall make application to the Secretary who shall, with the President's approval place his or her name on the membership rolls.

3. Section 3. Suspension or Termination

- a. Grounds for Disciplinary Action - Membership of any Regular Member may be terminated by resignation or by action of the Executive Board of Directors. The Executive Board of Directors, by a two-thirds (2/3) vote of those present at any duly constituted meeting as defined in Article IV, Sections 5 & 6, shall have authority to discipline, suspend, or terminate the membership of any Member of any class when conduct of such person is considered detrimental to the best interests of the League and/or Little League Baseball. In all cases, the League will consider potential disciplinary actions in alignment with the behavioral expectations set forth in the League's Parent Code of Conduct and the rules and regulations established by Little League International.
- b. Reporting a Potential Violation - Any Regular Member who witnesses or becomes aware of a potential disciplinary incident shall report the matter immediately to the next level of authority in the following order:
 - i. Coach
 - ii. Division Director
 - iii. Vice President - Little League or Vice President - Big League
 - iv. President
 - 1. The President, or designated Vice President, shall ensure the report is properly documented and initiate a preliminary investigation.
- c. Investigation and Review - The investigative parties (e.g., Division Director, Vice President, and President) shall review the facts, collect statements, and determine whether sufficient cause exists to proceed.
 - i. If deemed necessary, a Special Meeting of the Executive Board shall be called to review findings, hear testimony, and make recommendations for disciplinary action.
- d. Notice to Member - The member involved shall receive written notice at least five (5) days in advance of the meeting where disciplinary action may be considered. The notice shall include:
 - i. The general nature of the charges
 - ii. The date, time, and location of the meeting
 - iii. The member's right to appear and respond to the charges
- e. Hearing Procedures
 - i. The Executive Board may consult additional Members (e.g., Umpire-in-Chief, Division Directors, Coaches, etc.) to gather relevant information and recommendations.
 - ii. The member shall be given a fair opportunity to present evidence, testimony, or witnesses on their behalf.
 - iii. Following deliberation, the Executive Board shall vote on disciplinary action. A two-thirds (2/3) vote of those present is required to approve suspension or termination.
- f. Player-Specific Matters
 - i. In the case of a player member, the Board shall notify the player's team manager, who must in turn notify the player and their parent(s) or guardian(s). The player and manager shall appear before a disciplinary committee of the Board of Directors, which shall have full authority to suspend or revoke the player's right to future participation.

- g. Communication of Decision
 - i. All disciplinary proceedings and final decisions shall be documented in writing.
 - ii. The member involved shall receive written notification of the decision and any conditions for reinstatement or appeal.
 - iii. The original reporting party, if not directly involved in the proceedings or meetings, shall be informed of the findings and the final decision of the League to the extent appropriate under confidentiality guidelines.
 - iv. The outcome shall also be communicated to all Regular Members of the League no later than the first General Membership Meeting following the decision, or earlier if the Executive Board deems it necessary.

ARTICLE IV – MEETINGS

1. Section 1. The Annual Meeting.

- a. The Annual Meeting of the League shall be conducted at the September General Membership Meeting for the purpose of electing officers for the ensuing year. This meeting shall be held the last Monday in September or on the closest date thereto.
- b. During the month of September, the President shall call a Board of Directors Meeting on the Monday two weeks prior to the Annual Meeting, for the purpose of receiving nominations for the Executive Board election.

2. Section 2. Executive Board of Directors Meetings.

- a. Meetings of the Executive Board of Directors shall meet regularly on the last Monday of each month from January to November, exclusive of July and August, or at such times as the President may deem necessary, in accordance with Article IV, Section 5.

3. Section 3. General Membership Meetings.

- a. Shall be held regularly during the second week of each month from January to November, exclusive of July, August and December, or at such times as the President may deem necessary.
- b. General Membership Meetings shall be considered open to all Regular Members in good standing with the league for the purpose of conducting The League's business.
- c. General Membership Meetings may be postponed or cancelled upon two-thirds (2/3) vote of the Executive Board of Directors voting at a prior meeting.
- d. Regularly scheduled General Membership Meetings falling on a Holiday Monday may be cancelled or rescheduled on the nearest available date by the League President.
- e. Non-Board members who wish to bring new business before the Board must do so through a duly appointed Executive Board of Director either in person or via email prior to the meeting.
- f. Motions placed before the Board of Directors requiring a vote must be made and seconded by a member of the Executive Board of Directors.

4. Section 4. Special Meetings.

- a. The Executive Board of Directors may call special meetings of the Membership or the President at their discretion. Upon written request of ten (10) League Regular Members as constituted in Article 3, Section C., the President shall call a special meeting to consider a specific subject.
- b. The president may choose to waive the written request rule at his/her discretion.
- c. No business other than that specified in the notice of the meeting shall be transacted at any Special Meeting of the Regular Members.
- d. An attempt must be made to notify all Regular Members and such notification must be posted on the League Web Site at least 24 hours before the special meeting. All notifications must convey time, place and reason(s) for the meeting.

5. Section 5. Quorums.

- a. Quorums for the different types of meetings are listed below. Board of Directors shall be entitled to vote at any General or Special membership meetings. Only the Executive Board of Directors may vote at an Executive Board of Directors Meeting.
- b. Executive Board of Directors Meeting - There must be at least 2/3 of the Executive Board of Directors, including Four (4) Executive Officers present to constitute a quorum. Only the Executive Board of Directors may vote at an Executive Board of Directors Meeting.
- c. General Membership Meeting - There must be at least 2/3 of the active Regular Members which includes a minimum of four (4) Executive Officers present to constitute a quorum. Both the Executive Board and Board of Directors may vote on any issues raised at these meetings.
- d. Special Meetings - There must be at least ten (10) active Regular Members which includes a minimum of four (4) Executive Officers present to constitute a quorum. Both the Executive Board and Board of Directors may vote on any issues raised at these meetings.

6. Section 6. Parliamentary Authority.

- a. The rules contained in “Robert’s Rules of Order, as Revised” shall govern The League in all cases to which they are applicable, and in which they are not inconsistent with the by-laws or special rules of order of this society.

ARTICLE V – ELECTION & VOTING

1. Section 1. Elected Officer Qualifications & Eligibility.

- a. All potential candidates for office must have a current background check as mandated by Little League International on file with ESLL to be nominated for an elected office.
- b. All potential candidates must have participated in at least two years of consecutive volunteer service to The League in any capacity.
- c. All potential candidates must be considered in good standing with The League.

2. Section 2. Eligibility.

- a. Any candidate meeting the qualifications stated in Article V, Section 1 are deemed eligible to run for and hold a position on the Executive Board of Directors, subject to the majority vote of the general membership at its annual September meeting.

3. Section 3. Election.

- a. An Election Chairperson will be recommended by the President and approved by the Executive Board of Directors to prepare a list of candidates interested in being nominated to a specific elected office of President, Executive Director, Vice President- Little League, Vice President-Big League, Secretary and Treasurer.
- b. The Election Chairperson will be responsible for administering the election of officers.
 - i. The Election Chairperson cannot be a current member of the Executive Board or Board of Directors.
 - ii. Any Regular Member of The League in good standing can be nominated as the Election Chairperson.
 - iii. The Election Chairperson is responsible for preparing the list of candidates, distributing the official ballot, determining the validity of the cast ballots, and counting votes.
 - iv. The official ballot can not be copied or altered in any manner. An official ballot must be properly filled out to be valid.

4. Section 4. Election of Executive Officers.

- a. The Executive Board will inform the League’s regular members of open Executive Board positions for the upcoming year. Any Regular Member that meets the qualifications set forth in Article V, Section 1 & 2 may nominate themselves for a position.

- b. Final Candidates will be formally nominated by the Election Chairperson at the September Executive Board of Directors Meeting, conducted two weeks prior to the Annual General Membership Meeting.
- c. Additional nominations may be put on the ballot for a specific office from the attending members. If the person nominated is not in attendance, a signed statement by the individual must be submitted to the Election Chairperson stating that they desire to run for the elected office.
- d. All nominations must meet the requirements specified in Article V, Section 1 & 2.
- e. At the conclusion of the Executive Board of Directors Meeting, the ballot of candidates for the six (6) elected offices is closed. Write- in candidates at the election meeting is not permitted.

5. Section 5. Campaigning.

- a. All nominated candidates are required to submit a one page bio to be shared with all Regular Members of The League. This bio should include:
 - i. The individual's contributions to The League; coaching, volunteering, etc.
 - ii. Any outside contributions to The League and community in general.
 - iii. Any specific or pertinent skills in which the individual can bring to The League which Regular Members would find beneficial.
 - iv. A vision of what the nominated candidate hopes to accomplish in their tenure on the Executive Board.
- b. No other form of campaigning will be permitted for the exception of the nominated candidate bio. Any violation, a nominated candidate may risk being removed from the ballot.
- c. All Executive Board and Board of Director members not running in a contested election shall not endorse a nominated candidate in any form as to maintain impartiality and foster a healthy working environment post-election.

6. Section 6. Voting.

- a. Eligibility:
 - i. All individuals detailed as Regular Members specified Article III, Section C are eligible to vote in the election of the officers, provided they are registered in The League's database.
 - ii. One vote per registered individual is permitted.
- b. Uncontested Elections
 - i. All Regular Members of The League shall be notified of uncontested elections.
 - ii. Any Executive Board position that is being run uncontested will fall into one of the following categories.
 - 1. Incumbent running - if an incumbent member is running uncontested for the same position, they will assume the position without a vote being necessitated.
 - 2. New Member running - if a new nominee is running without previously holding the position, the nominee must appear on the ballot and receive a vote of confidence by all Regular Members of The League by receiving at least a majority of affirmative votes.
 - a. In the event of a failed vote of confidence, the newly elected President shall appoint an individual to the position in accordance with Article VII, Section 6(d).

7. Section 7. Absentee Ballots.

- a. All individuals defined in Article III, Section C are eligible to submit official absentee ballots to vote in the election of officers provided they can not attend the election meeting.
- b. An absentee ballot may be in the form of an on-line vote survey, email, or any method the Election Chairperson deems fit, and is approved by the Executive Board prior to the election.
- c. An individual cannot vote via absentee ballot and also in person at the election meeting. Any additional votes after the initial by an eligible individual will be considered null and void.
- d. An official ballot must be obtained from the Election Chairperson. The request for the ballot can be made by email or in writing, any method is acceptable.

- e. Absentee Ballots must be completely filled out, signed by the Individual. Only the following methods will be considered an acceptable signature by the registered individual:
 - i. An email from the registered individual to the Election Chairperson
 - ii. An on-line survey completed using the registered individual's email on file within The League's official database, or as verified by the Election Chairperson.
 - iii. An enclosed hard copy ballot in a sealed envelope to be valid, signed by the registered individual. The Envelope must be clearly marked that it contains an election ballot.
- f. The Election Chairperson will control, collect, account for, open and count all the absentee ballots.
- g. Absentee ballots must be received by the date of the Annual September General Membership Meeting to be valid.

ARTICLE VI – OFFICERS, DUTIES & POWERS

1. Section 1. Officers.

- a. The officers shall consist of President, Executive Director, Vice President-Little League, Vice President-Big Leagues, Secretary, Treasurer, and Player Agent.
- b. Executive Officers, with the exception of Player Agent, shall be elected by secret ballot from the Regular Membership for a period of one (1) year by a majority vote at the Annual General Meeting.
- c. The results of the election shall be made known before adjournment of this meeting and the newly elected officers shall assume office at this meeting.
- d. The Player Agent shall be nominated and elected by the newly elected Executive Board prior to November 1.
 - i. No new league business shall be conducted until the Player Agent is nominated and selected to insure the Executive Board is fulfilled.
- e. The Player Agent shall reside on the Executive Board and have the same voting rights and privileges as other Executive Board Members. Due to the nature of the position, the newly elected Executive Board will solicit potential nominees from The League's Regular Members. A potential candidate must meet the following criteria:
 - i. All guidelines stipulated in Article III, Section 1 & 2.
 - ii. A previous or current member of the Board of Directors, unless waived by the Executive Board.
- f. In the event the Presidency becomes vacant during any term of office, the Executive Director shall succeed to the office of President for the remainder of the term. The Vice- President –Little League shall succeed to the office of President for the remainder of the term should the presidency become vacated by both the elected President and the Executive Director in the same term.
- g. Any vacancy occurring in elected offices, with the exception of the President, shall be filled by appointment of the President from the Membership for the remainder of the term, and shall require approval by majority vote of the Board of Directors at the next regularly scheduled Board Meeting.

2. Section 2. The President shall:

- a. Preside over all Executive Board of Directors Meetings, General Membership Meetings and Special Meetings.
- b. The President will serve as Chairman of the Board of Directors and prepare a report of the State of the League each year to be mailed or posted on the League Website to the membership, and presented at the September annual general meeting.
- c. Designate in writing, other officers, to have power to make and execute for/and in the name of The League such contracts and leases as may be necessary after receiving prior approval from the Board of Directors.
- d. Have the power to appoint such other committees as deems advisable for the conduct of The League.
- e. Prepare a capital budget each year.

- f. Be responsible for verifying and maintaining a confidential file of all members' background checks.
- g. Be responsible for the conduct of The League in strict conformity to the policies, principles, rules and regulations of Little League Baseball, International, as agreed to under the conditions of charter issued The League by that organization.
- h. With the assistance of the player agent, examine the application and supporting proof-of- age documents of every player candidate and certify residence and age eligibility before the player may be accepted for tryout and selection.
- i. Have such other duties as from time to time may be assigned to the President by the Board of Directors.

3. Section 3: The Executive Director shall:

- a. In the absence or disability of the President, preside over meetings and shall perform the duties of the President and when so acting have all the powers of that office.
- b. Conduct the affairs of The League and execute the policies established by the Board of Directors and the President.
- c. Execute the policies and procedures established for District 28 for the League. Along with the President, be responsible for the operation of the League working directly with the League Vice-President for Little League Baseball, Vice President - Big League Baseball
- d. Be responsible for verifying the documentation that qualifies ESLL players to participate in post season international tournaments.
- e. Oversee the District 28 District All Star nomination and selection process in conjunction with the VP-Little League and VP-Big League.
- f. Have such other duties as from time to time may be assigned to him by the Board of Directors or the President.

4. Section 4. The Vice President-Little League shall:

- a. In the absence or disability of the President and the Executive Director, preside over meetings and shall perform the duties of the President and when so acting have all the powers of that office.
- b. Assist the Executive Director in the organization and supervision of all leagues for players twelve (12) years of age and younger.
- c. Work with the Player Agent in the creation and formation of little league teams.
- d. Work with the Player Agent, Director of Uniforms and Equipment, and Division Directors in the ordering and distribution of uniforms and equipment.
- e. Oversee the District 28 District All Star nomination and selection process for players age twelve (12) years old and younger leagues are involved in conjunction with the Executive Director.
- f. Have such other duties as from time to time may be assigned to him by the President or the Executive Director.

5. Section 5. The Vice President-Big League shall:

- a. In the absence or disability of the President, Executive Director and Vice President of Majors, preside over meetings and shall perform the duties of the President and when so acting have all the powers of that office.
- b. Assist the Executive Director in the organization and supervision of all leagues for players participating in the Intermediate, Junior, Senior, and Babe Ruth leagues.
- c. Oversee the District 28 District All Star nomination and selection process for players participating in the Intermediate, Junior, Senior, and Babe Ruth leagues in conjunction with the Executive Director.
- d. Have such other duties as from time to time may be assigned to him by the President or the Executive Director.

6. Section 6. The Treasurer shall:

- a. Perform such duties, as are herein specifically set forth and such duties as are customarily incident to the Office of treasurer or may be assigned by the Board of Directors.
- b. Receive all monies and securities, and deposit it in a depository approved by the Board of Directors.
- c. Make all disbursements by check signed by the Treasurer and being counter-signed by the President or such other Officer(s) designated by the President.
- d. Keep records for the receipt and disbursements of all monies and securities of The League, and approve all payments from allotted funds.
- e. Provide the Secretary with an itemized financial report of receipts and expenditures and cash balance at all Board Meetings and General membership meetings.
- f. Prepare an annual budget, under the direction of the president, for submission to the Board of Directors at the November Executive Board Meeting. With concurrence of the Board of Directors, the proposed budget will be presented for approval by the Regular membership at the March General Membership Meeting.
- g. Oversee and direct the efforts of the Sponsors Committee through the Chairperson of that Committee appointed by the President.
- h. Provide each year all financial records of The League to an audit committee for review of League Revenue and Expenditures for League Audit.

7. Section 7. The Secretary shall:

- a. Perform such duties as are herein set forth; in addition to such duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- b. Maintain a list of all-regular and honorary members, Directors and committee members and give notice of all meetings of The League, the Board of Directors and committees.
- c. Keep the minutes of the Executive Board, the Board of Directors, General Membership meetings and cause them to be recorded on the League Website kept for that purpose.
- d. Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- e. Coordinate with the Director of Communications and Social Media for any pertinent information that needs to be dispersed league wide.
- f. Coordinate and assist the efforts of the Player Agent in all matters pertaining to player registration and sign-ups, tryouts, practice and game scheduling and League drafts.
- g. Serve along with the VP-Little league, VP-Big League, and Division Directors as custodian of The League's playing equipment by participating in the distribution, collection and inventory control of this equipment.
- h. Serve as The League's insurance contact person. Should The League have a qualified insurance agent among its members, the president may appoint said member to assist the Secretary in handling insurance matters.

8. Section 8: The Player Agent shall:

- a. Registration and Eligibility
 - i. Shall oversee the registration of all players and maintain accurate and confidential records of age, residency, and eligibility in accordance with Little League regulations.
 - ii. Shall assist the President and Executive Director in examining and certifying player applications and supporting documentation prior to participation in tryouts and league play.
- b. Tryouts and Team Assignments
 - i. In conjunction with the Director of Player Development, shall organize and conduct player tryouts and coordinate the draft or assignment process for all divisions.
 - ii. Shall ensure balanced rosters and compliance with league and Little League guidelines.
- c. Volunteer Verification

- i. Shall assist the President and Executive Director in verifying that all managers, coaches, and volunteers have current and valid clearances as required by Little League and local regulations before the commencement of each season.
- d. League Systems Management
 - i. In conjunction with the Secretary, shall administer the league's registration and scheduling platforms, including SportsConnect, and shall maintain accurate and timely records of games, practices, and events.
 - ii. In conjunction with the Secretary, shall establish and maintain all divisions, teams, and schedules within the GameChanger application, and shall ensure timely resolution of roster or technical issues impacting team access or reporting.
 - iii. Shall coordinate with the Vice President of Little League, Vice President of Big League, Division Directors, and Director of Little League Travel Programs to ensure equitable field usage and to communicate schedule adjustments as necessary.
- e. Communication and Parent Liaison
 - i. Shall serve as the primary liaison for families regarding player registration, team placement, refunds, and general league inquiries. Shall ensure prompt and transparent communication with parents and coaches concerning all player-related matters.
- f. Coaching Assignments
 - i. In conjunction with the Vice President of Little League and Director of Coaching Development, shall identify and assign managers and coaches for all teams, ensuring that all positions are filled prior to the start of the season.
- g. Player Movement and Transfers
 - i. In conjunction with VP-Little League, VP-Big League, and Division Directors, shall coordinate the movement of players between divisions or levels of play, including mid-season adjustments, ensuring such actions are compliant with league rules and approved by the President and Executive Director.
- h. District 28 Tournament Team Eligibility
 - i. Shall, in coordination with the President, Executive Director, and Vice President of Little League, verify player eligibility for District tournament participation and assist in the preparation and execution of official tournament affidavits.

ARTICLE VII – BOARD OF DIRECTORS

1. Section 1. Board of Director Composition.
 - a. The Board of Directors shall be constituted of up to twenty-one (21) voting members as defined in Article VI, Section 1 (c), including seven (7) executive officers of The League.
 - b. Board of Directors candidates will be formally nominated by the President and elected by the seven (7) Executive Board members.
 - c. Each member shall have one (1) vote and majority vote rules on all matters except where otherwise noted in the document.
2. Section 2. Types of Board of Directors.
 - a. The Board of Directors shall be comprised of two distinct types of director positions:
 - i. Division Directors - is defined by an individual whose primary responsibility is overseeing a specific age group of play.
 1. Division Directors will work directly with their respective Vice President - Little League or Vice President- Big Leagues, Player Agent, and coaches within their specified age groups.
 2. Additional responsibilities and expectations are specified in Appendix I - Division Director Roles and Responsibilities.

- ii. League Directors - is defined by an individual whose primary responsibility is specific in nature and benefits all Regular Members of The League.
 1. League Directors will work directly with the President, Executive Director, Treasurer, and Secretary
 2. Additional responsibilities and expectations are specified in Appendix II - League Director Roles and Responsibilities
3. Section 3. Nominations.
 - a. Any member of the current elected Executive Board or Board of Directors may nominate an individual to serve as a Board of Director.
 - b. The League will canvass all Regular Members for potential interest in being considered for a Board of Director position.
 - c. Any Regular Member in good standing is eligible to be nominated.
 - d. The election of said nominees must be reviewed and approved by majority vote of the Executive Board.
4. Section 4. Tenure.
 - a. The term of the Executive Board of Director membership for the elected officers shall coincide with Article VI, Section 1.
 - b. All other Board of Director members shall be appointed for a term of one (1) year commencing November 1st and ending October 31st.
5. Section 5. Voting Rights.
 - a. An individual may only hold one Executive Board or Board of Director position.
 - b. The Executive Board will designate up to fourteen (14) League Directors as voting directors. These designated directors are the only directors permitted to vote at The League's General Membership meetings.
 - c. If the Executive Board does not designate voting directors by the January General Membership meeting, the previous years' designated directors positions will vote.
 - d. The Board of Directors must be in attendance to vote on any League matter raised, and may not vote via proxy.
 - e. To maintain voting eligibility, Board of Director members must attend 50% of scheduled meetings.
6. Section 6. Duties and Powers.
 - a. The Board of Directors is the final authority of East Side Little League.
 - b. The Board of Directors may adopt such rules and regulations for the conduct of its meetings and the management of The League as it may deem proper.
 - c. The Board of Directors shall have the power by two-thirds (2/3) vote of those present at any General Member or Special meetings to discipline, suspend or remove any director or officer or committee member of The League in accordance with the procedures set forth in Article III, Section 3(a).
 - d. The President recommends a member for vacated elected offices and is approved by a majority vote by the Board of Directors.
 - e. The Board of Directors' responsibilities as they pertain to The League's financial operation is outlined in Article VIII.

ARTICLE VIII – FINANCIAL AND ACCOUNTING

1. Section 1. Financial Oversight & Control.
 - a. The Board of Directors shall decide all matters pertaining to the finances of The League and it shall place all income in a common league treasury, directing the expenditures in such manner as will give no individual or team an advantage over those in competition with such individual or team.

2. Section 2. Funding Sources & Fairness.

- a. The Board of Directors shall not permit the contribution of funds or property to individual leagues or teams but shall solicit it for common treasury of The League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of The League.
- b. The Board of Directors shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised to be placed in The League treasury.
- c. The Board of Directors shall not permit the distribution of League funds for other than the conduct of Little League related activities in accordance with the rules and policies of Little League Baseball International.

3. Section 3. Financial Ethics.

- a. No Director, Officer or member of The League shall receive, directly or indirectly any salary, compensation or emolument from The League for services rendered as Director, Officer or Member.

4. Section 4. Financial Operation:

- a. For operating expenses less than \$1000 not in the approved annual budget, the Board of Directors grants the treasurer, with the approval of an additional League officer, the authority necessary to make and complete such transactions.
- b. Individual transactions over \$1000 not in the approved annual budget must receive prior approval of the majority of the Executive Committee and announced at the next Board of Directors meeting.

5. Section 5. Capital Expenditures.

- a. The Board of Directors shall review capital expenditures for physical improvements or the entering into debt in any amount.
- b. Such expenditures must be approved by a two-thirds (2/3) vote of the Board of Directors at a General Membership or Special meeting of the Board of Directors.

6. Section 6. Fundraising.

- a. Any fund raising activities must be approved by a majority of the Board of Directors.

7. Section 7. Audit.

- a. The President shall appoint a member to audit The League's financial books each year and /or at the expiration of the Treasurer's term in office or whenever ordered by the Board of Directors.

8. Section 8. Fiscal Year.

- a. The fiscal year of The League shall begin on the first day of October and shall end on the last day of September.

9. Section 11. Distribution of Property upon Dissolution.

- a. Upon dissolution of The League and after all outstanding debts and claims have been satisfied, the Members shall distribute the property of The league to such other organization or organizations maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under Section 501 (c) of the Internal revenue Code or any future corresponding provision.

ARTICLE IX – TERRITORIAL LIMITS

- 1. Section 1. The territorial limits of The League shall be modified as required by the rules set down by Little League International , Williamsport, Pennsylvania.

2. Section 2. As of February 4th, 2025, The League's territory boundaries shall be inclusive of the following:
 - a. Players age 8-16:
 - i. West Goshen Township – except the area north of West Chester Borough and west of Route 100, and the area north of Greenhill Road and east of Phoenixville Pike. (East Side American LL-Charter #238-28-06)
 - ii. Westtown Township and Thornbury Townships (Chester and Delaware Counties) [East Side National LL-Charter #238-28-07]
 - b. Players age 4-7
 - i. Territory boundaries same as players age 8-16
 - ii. The League will adhere to Little League International's new "League Choice" rule adopted on February 4th, 2025.

ARTICLE X – AFFILIATION INSURANCE AND RULES

1. Section 1. Charter.
 - a. The League shall annually apply for a charter from Little League Baseball, International , and shall do all things necessary to obtain and maintain such charter. The League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.
2. Section 2. Insurance.
 - a. The League shall contract annually to participate in the Group Accident and Liability Insurance policy recommended and provided by Little league Baseball, international . Coverage purchased under the recommended Little league Group Policy shall include:
 - i. Complete accident insurance for all players, manager, coaches, umpires and other adult volunteer workers during games, tryouts, practice and travel to and from fields and at other times during which players and said volunteers are participating in League authorized and sponsored events.
 - ii. The League for coverage on all playing fields, spectator and parking areas shall maintain liability insurance on a continuous basis; and no activity shall be undertaken unless such insurance is in force.
 - b. In the event the League desires to purchase insurance separate and apart from that offered by Little League Baseball International , a two-thirds (2/3) vote by the Board is required. Coverage under the replacement accident and liability insurance policy must be equal to or better than that provided by Little League Baseball's group policy.
3. Section 3. Rules and Regulations.
 - a. The Official Playing Rules and Regulations as published by Little League Baseball, International, Williamsport, PA, shall be binding on the League.
4. Section 4. Local League Rules.
 - a. The League local rules shall in no way conflict with the Rules and Regulations of Little League Baseball, International.

ARTICLE XI – AMENDMENTS

1. Section 1. Local League Rules.
 - a. Any proposed amendment, repeal, or alteration to this Constitution shall first be submitted to the Executive Board for review and approval prior to presentation at a General Membership Meeting.
 - b. The Constitution may be amended, repealed, or altered, in whole or in part, by a two-thirds (2/3) vote of the eligible voting members present at a duly convened General Membership Meeting.
 - c. A formal vote on all proposed changes shall be conducted at the General Membership Meeting, with voting eligibility determined as set forth in Article IV, Section 5.

CONSTITUTION & BY-LAWS –EAST SIDE LITTLE LEAGUE

Appendix I – Division Directors Duties & Responsibilities

1. Section 1. Role.

- a. Division Director serves as the primary point of contact and leader for all teams within their designated division. Reporting directly to the Vice President - Little League, Vice President - Big League, and Player Agent. The Division Director is responsible for the smooth operation, communication, and coordination of all division-related activities.

2. Section 2. Responsibilities.

- a. Team Communication and Support
 - i. Serve as the main liaison between the league and each team's Head Coach.
 - ii. Communicate important league updates, deadlines, and expectations.
 - iii. Provide guidance and support to coaches throughout the season.
- b. Head Coach / Assistant Coach Support
 - i. Identifying and confirming Coaches HC/AC
 - ii. Supporting the Player Agent and VP of LL in the collection of background checks and specific paperwork
- c. Rules Knowledge and Enforcement
 - i. Maintain a thorough understanding of the division's specific rules and regulations.
 - ii. Assist in resolving on-field disputes or rule clarifications in coordination with umpires and the VP.
- d. Umpire Coordination
 - i. Monitor umpire assignments through Sign Up Genius (SUG).
 - ii. Ensure umpire coverage for all scheduled games and communicate gaps to the appropriate coordinator.
- e. Collaboration with VP of Little League
 - i. Work closely with the VP to set goals and standards for the division.
 - ii. Participate in regular check-ins or planning sessions with the VP.
- f. Field and Equipment Oversight
 - i. Assist with field maintenance and readiness (e.g., tarping fields, equipment placement, trash cleanup).
 - ii. Ensure teams and coaches are following field use policies and maintaining cleanliness.
- g. Tryout and Evaluation Assistance
 - i. Help organize and manage tryouts for league play and All-Star selections.
 - ii. Support player evaluations and assist in team placements.
- h. All-Star Nomination Process
 - i. Collect and organize All-Star player and coach nominations from teams.
 - ii. Submit nominations to the VP of Little League for review and selection.
- i. Reporting and Accountability
 - i. Keep detailed records of team issues, communications, and other relevant activities.
 - ii. Promptly report major incidents, concerns, or rule violations to the VP.
- j. Uniform Distribution
 - i. Being available to distribute Hats and Jerseys
 - ii. Handling issues, delays, coaches' shirts

CONSTITUTION & BY-LAWS –EAST SIDE LITTLE LEAGUE

Appendix II – League Directors Duties & Responsibilities

1. Section 1. Role.

- a. League Directors serve as the primary point of contact of a specific role within the League. League Directors report directly to the President, Executive Director, Secretary, and Treasurer. League Directors are responsible for the smooth operation, communication, and coordination of all league wide-related activities which benefit all League members.
- b. The Executive Board reserves the right to add or remove League Director positions as they deem fit in accordance with the needs of the League.

2. Section 2. Responsibilities.

a. Director of Player Development

- i. Oversee and implement programs that enhance player skills, safety, and sportsmanship across all divisions.
- ii. Coordinate with the Player Agent to establish and manage pre-season evaluations, winter workouts, player clinics, skills sessions, and in-season development opportunities.
- iii. Coordinate with the Division Directors and Coaches to ensure developmentally appropriate instruction and drills.
- iv. Evaluate and recommend player development tools, technologies, and training resources (e.g., GameChanger analytics, Winter Workout progress).

b. Director of Coach Development

- i. Recruit, train, and support all managers and coaches across divisions in coordination with the VP of Little League.
- ii. Coordinate with the Division Directors and Coaches to ensure developmentally appropriate instruction and drills.
- iii. Plan and facilitate mandatory coaches' clinics covering rules, player safety, and positive coaching philosophy.
- iv. Create a mentorship program pairing new coaches with experienced leaders for guidance.

c. Director of Fundraising

- i. Plan, coordinate, and oversee all league fundraising initiatives (e.g., Bat-A-Thon, Dine & Donate, Flower Sales).
- ii. Work with local businesses and sponsors to secure partnerships and donations for league programs.
- iii. Manage the fundraising budget, track contributions, and ensure transparency with the Treasurer.
- iv. Coordinate with the Secretary to promote fundraising events through league communications, social media, and community outreach.

d. Director of Snackbar & Concessions

- i. Oversee all operations of the league's snack bars, including staffing, inventory, and sales management.
- ii. Ensure compliance with health and safety regulations and maintain clean, organized facilities.
- iii. Develop efficient volunteer scheduling systems (e.g., SignUpGenius) for coverage during games.
- iv. Track revenue and expenditures in coordination with the Treasurer, reporting profit margins each season.

- e. Director of Communications and Social Media
 - i. Manage all league communication channels, including email announcements, newsletters, and press releases.
 - ii. Oversee social media accounts (Facebook, Instagram) to promote events, highlights, and community engagement.
 - iii. Ensure consistency of messaging and branding across all communications.
 - iv. Maintain League website to keep online information accurate and current.
- f. Director of Safety
 - i. Serve as the league's Safety Officer and oversee compliance with Little League International's ASAP (A Safety Awareness Program).
 - ii. Maintain and submit the annual safety plan to Little League International.
 - iii. Ensure all coaches and volunteers complete required safety certifications (e.g., First Aid, Concussion, SafeSport).
 - iv. Inspect facilities and equipment regularly to identify and address safety hazards.
- g. Umpire-in-Chief
 - i. Recruit, train, and schedule umpires for all league games in coordination with Division Directors.
 - ii. Conduct pre-season rules meetings and on-field training sessions for new and returning umpires.
 - iii. Serve as the primary liaison between the umpire team, coaches, and league officials for rule interpretations and disputes.
 - iv. Promote sportsmanship and respect for officials throughout the league.
- h. Director of Sponsorships & Signs
 - i. Manage relationships with league sponsors and coordinate all sponsorship opportunities.
 - ii. Oversee the design, production, installation, and maintenance of field signage and banners.
 - iii. Ensure sponsor recognition on league platforms (website, social media, newsletters).
 - iv. Track sponsorship renewals and outreach efforts, maintaining organized records for the Treasurer and Board.
- i. Director of Facilities & Field Maintenance
 - i. Oversee the maintenance, safety, and improvement of all League fields, dugouts, batting cages, and league facilities.
 - ii. Coordinate seasonal field preparation, repairs, and upgrades in collaboration with township officials, contractors, and league volunteers.
 - iii. Manage scheduling of field maintenance, including mowing, dragging, lining, and equipment upkeep to ensure readiness for practices and games.
 - iv. Supervise field supply inventory (lime, bases, tarps, tools) and coordinate with the Treasurer for purchases and budget tracking.